

Licensing Sub-Committee Report

Item No:	
Date:	6 December 2018
Licensing Ref No:	18/12406/LIPN - New Premises Licence
Title of Report:	London Scottish House 95 Horseferry Road London SW1P 2DX
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Statement of Licensing Policy
Financial summary:	None
Report Author:	Michelle Steward Senior Licensing Officer
Contact details	Telephone: 0207 641 1872 Email: msteward1@westminster.gov.uk

1. Application

1-A Applicant and premises			
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	16 October 2018		
Applicant:	London Scottish Volunteer Enterprises Limited		
Premises:	London Scottish House, 95 Horseferry Road, London, SW1P 2DX		
Premises address:	London Scottish House 95 Horseferry Road London SW1P 2DX	Ward:	St James's
		Cumulative Impact Area:	No
Premises description:	This is a new premises licence application situated within a Grade II listed building to be used as office and event space.		
Premises licence history:	This is a new premises licence and therefore no history exists.		
Applicant submissions:	None submitted		
Application information:	The Licensing Service has contacted the applicant to clarify whether they wish to proceed for all regulated entertainment activities (except films) as the hours they are seeking are deregulated under the Licensing Act 2003 as long as they do not have an audience of more than 500 persons. At the time of publication, the Licensing Service had not received a response from the applicant and will therefore provide Members with an update before the hearing.		

1-B Proposed licensable activities and hours							
Provision of Plays, exhibition of films, Indoor sporting events, boxing or wrestling entertainments, live music, recorded music and the performance of dance:				Indoors, outdoors or both			Indoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	08:00	08:00	08:00	08:00	08:00	08:00	08:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:				None applied for			

Sale by retail of alcohol				On or off sales or both:			On
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	12:00	12:00	12:00	12:00	12:00	12:00	12:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:		None applied for					

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	08:00	08:00	08:00	08:00	08:00	08:00	08:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:		None					
Adult Entertainment:		None					

2. Representations

2-A Responsible Authorities	
Responsible Authority:	Environmental Health Service
Representative:	Anil Drayan
Received:	8 November 2018
<p>I refer to the application for a new Premises Licence for the above premises.</p> <p>The following plans, showing the licensable areas, have been submitted in support of the application:</p> <ul style="list-style-type: none"> • Basement, drawing no 322.LL01, dated Oct.2018 • Ground Floor, drawing no 322.LL02, dated Oct.2018 • First Floor, drawing no 322.LL03, dated Oct.2018 • Second Floor, drawing no 322.LL04, dated Oct.2018 <p>The applicant is seeking the following licensable activities:</p> <ol style="list-style-type: none"> 1. The provision of the following Regulated Entertainments 'Indoors' from 08:00 to 23:00 hours Monday to Sunday: <ul style="list-style-type: none"> • Plays • Films • Performance of Live Music • Indoor Sporting events • Boxing or Wrestling entertainments • Live music • Recorded music 	

- Performances of Dance

2. Supply of Alcohol 'On' the premises, Monday to Sunday from 12:00 to 23:00 hours.

I wish to make the following representations based on the plans and operating schedule submitted:

1. Provision of the types of Regulated Entertainments and for the hours requested may have the effect of increasing Public Nuisance in the area and adversely impact on Public Safety.
2. The Supply of Alcohol 'On' the premises and for the hours requested may have the effect of increasing Public Nuisance in the area.

Environmental Health also makes the following further comments:

- The applicant has offered some undertakings in the operating schedule which will need to be converted into enforceable conditions. However these are considered to be insufficient and further conditions will be needed to allay Environmental Health concerns.
- The premises are not considered to be suitable for the proposed regulated entertainment until they have been assessed by the Licensing District Surveyor in line with the District Surveyor's Technical Standards for Places of Entertainment.
- The applicant is also advised that for any proposed capacity at the premises Environmental Health recommends that the provision of sanitary accommodation is in line with guidance under British Standard 6465 as amended.

The applicant is therefore requested to contact the undersigned to arrange a site visit which will be accompanied by the District Surveyor and to discuss all of the above issues.

Responsible Authority:	The Metropolitan Police Service (withdrawn)
Representative:	PC Bryan Lewis
Received:	5 November 2018

The Police objection relates to the following:

- More information required to understand the effect of this application
- Insufficient steps proposed to address the prevention of crime and disorder

Following the agreement of conditions, the Metropolitan Police Service withdrew their representation on 26 November 2018.

2-B Other Persons	
Name:	[REDACTED]
Address and/or Residents Association:	Not provided
Received:	9 November 2018
<p>I write in response to the above Application, for what I believe is an all embracing one, to permit the sale of alcohol for seven days a week, fifty two weeks a year.</p> <p>We have been led to believe, for many years now, that Westminster Council Planning intention was to develop this area as a residential one, and indeed the adjacent property is presently being developed as retirement flats. (The Chimes)</p> <p>This application by London Scottish Volunteer House Limited, is for a licence for the identified building, with an undescribed "user" and a website description which has been largely unavailable. The website, with the greatest respect, seems to be unfit for purpose and it makes response to a timetable impossible.</p> <p>From what information we have been able to scramble together the use of the area for entertainment events, including evening ones to 11p.m. will cause problems in the surrounding streets are just two issues that will require careful consideration.</p> <p>Without wishing to be totally obstructive, a licence at this time for a commercial entertainment enterprise, without complete scrutiny in detail, would give me feelings of great anxiety.</p>	
Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Received:	12 November 2018
<p>These representations are submitted on behalf of [REDACTED] the registered proprietor of the immediately adjoining property, [REDACTED] [REDACTED]</p> <p>[REDACTED] is in course of redevelopment as high value retirement apartments suitable for elderly people seeking a luxury standard of accommodation in Westminster. As such, there is inevitable concern that activities to be carried on within the premises following the grant of the Premises Licence may be a nuisance or annoyance to and therefore detrimental to the occupiers of our finished development.</p> <p>However, we recognise that the application must be determined in accordance with the licensing objectives and the published licensing policy of the Council and, whilst we are not objecting in principle, we are concerned that, if the Premises Licence is granted, appropriate conditions should be imposed on the Licence to further those objectives Our specific representations, therefore, are the following:</p>	

(a) the activities for which the Licence has been applied for are so ill-defined as to be incapable of proper assessment;

(b) there is no evidence that the operating schedule has been based on adequate risk assessments of;

(i) the likelihood of crime and disorder;

(ii) the measures required to ensure public safety not only within but also outside the premises; or

(iii) the measures required to prevent or reduce public nuisance whether by way of noise, any activities outside the premises (e.g. drinking and smoking) or other environmental impact

(c) apart from the somewhat bald statement that no activities will be carried out which will expose children to harm, there is no reference to whether any age restrictions are to be imposed on entry to the premises, or on any activities to be carried on within the premises.

Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Received:	12 November 2018

As Council tax payer in a quiet residential street very near the proposed venue I wish to object to this application. There is a lack of parking in the area and the noise of taxis etc at all hours is unacceptable. The fact that drinking may go on all day is very inappropriate in this quiet area. The noise from evening and night events is alarming in prospect and light from the glass roof constitutes another inconvenience. Also there are many public houses nearby on Horseferry road for anyone in need of refreshment.

Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Received:	4 November 2018

Strongly object, it will result in disturbing noise, light pollution from the glass roof of the hall, increased traffic congestion in surrounding streets including ours and the fact that this is a residential area. Given the nature of the facility, it is also likely to result in drunken behaviour, attract unruly elements and unruly behaviour and possibly drug dealers, which will increase the crime rate in this locality. Not good for children living in the locality and studying in the schools in this area.

Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Received:	20 October 2018
<p>Several buildings adjoining the premises are residential. Noise of functions in the premises already carries from the rear of the building and can be clearly heard in my flat through closed windows.</p> <p>I note that the application is for events 7 days a week, 8.00-23.00 and all year round. Unrestricted, noise at this extent of time span, at this regularity and intensity would potentially affect a large number of nearby flats and residents with no respite even at weekends or evenings.</p> <p>I object on grounds of the potential for unwelcome further noise, interference with general amenity and the general right to peace and quiet enjoyment in peoples' homes.</p>	

3. Policy & Guidance

The following policies within the City Of Westminster Statement of Licensing Policy apply:	
Policy HRS1 applies	<p>(i) Applications for hours within the core hours set out below in this policy will generally be granted, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>(ii) Applications for hours outside the core hours set out below in this policy will be considered on their merits, subject to other relevant policies.</p> <ul style="list-style-type: none"> • For premises for the supply of alcohol for consumption on the premises: Monday to Thursday: 10:00 to 23:30 Friday and Saturday: 10:00 to midnight Sundays immediately prior to Bank Holidays: Midday to midnight Other Sundays: Midday to 22:30 • For premises for the supply of alcohol for consumption off the premises: Monday to Saturday: 08:00 to 23:00 Sundays: 10:00 to 22:30 • For premises for the provision of other licensable activities: Monday to Thursday: 09:00 to 23.30 Friday and Saturday: 09:00 to midnight Sundays immediately prior to Bank Holidays: 09:00 to midnight Other Sundays: 09:00 to 22:30
Policy PB1 applies:	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
Policy FFP1 applies:	Applications will only be granted if it can be demonstrated that the proposal meets relevant criteria in Policies CD1, PS1, PN1 and CH1.
Policy MD1 applies:	Applications will only be granted if it can be demonstrated that the proposal meets the relevant criteria in Policies CD1, PS1, PN1 and CH1.
Policy PVC1 applies:	Applications will generally be granted and reviews determined, subject to the relevant criteria in Policies CD1, PS1, PN1 and CH1.
Policy COMB1 applies:	<p>(i) Where a premises proposes to operate as a combined use premises applications will be considered on their merits with regard to each of the relevant policies e.g. Policies CD1, PS1, PN1 CH1 CIP1 and HRS1.</p> <p>(ii) The Licensing Authority will take into account the current and proposed use of the premises when considering what weight is to be given to the relevant uses and policies.</p>

	<p>It will take into account what is the primary use of the premises, if any, and which licensable activities are proposed outside the core hours (see policy HRS1).</p> <p>(iii) It will consider any premises which include any pub or bar use or provide facilities for fast food and drink or for music and dancing primarily under the policies specific to those uses e.g. PB1&PB2, FFP1 & FFP2, MD1 & MD2.</p>
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4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5. Appendices

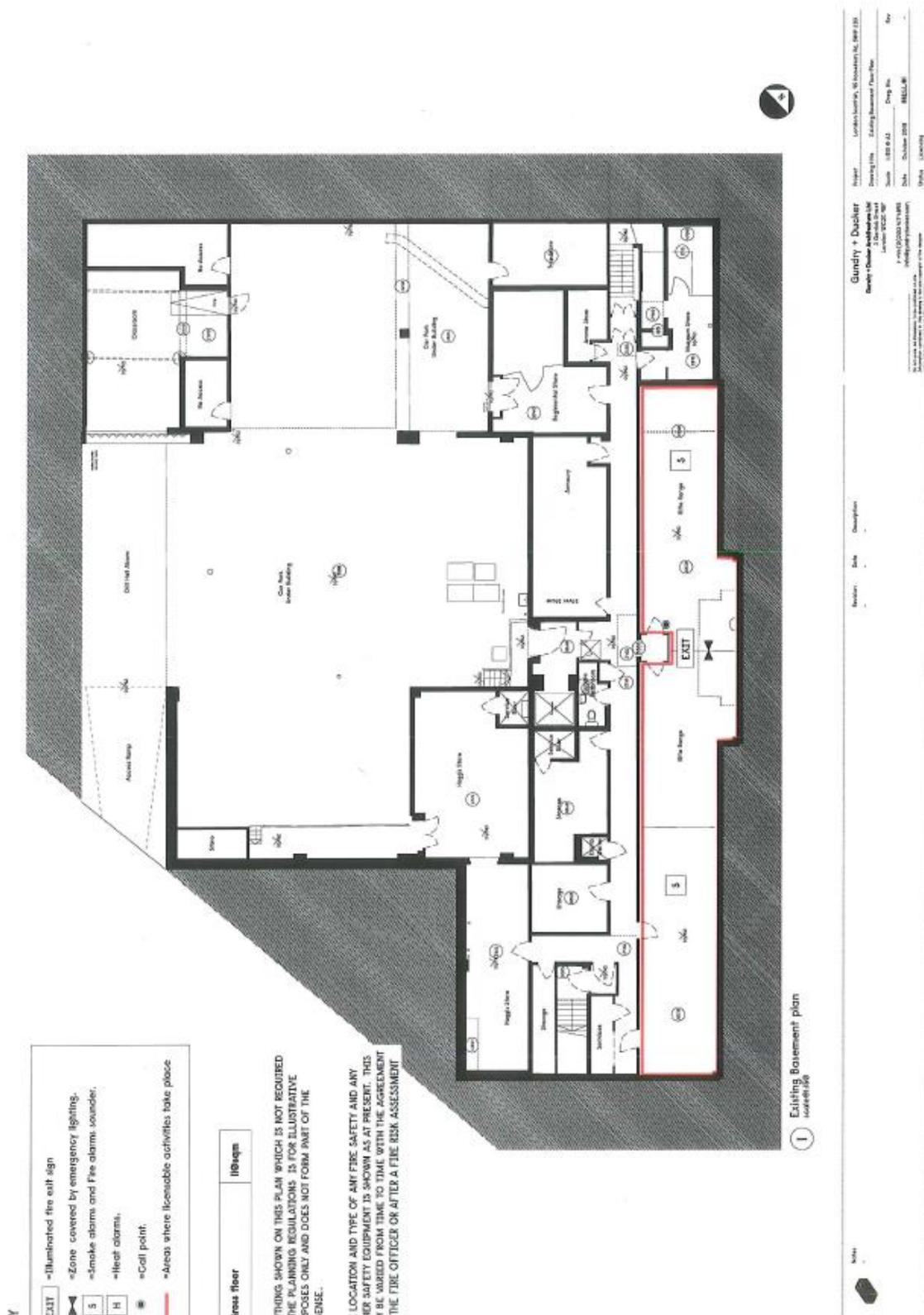
Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

Report author:	Michelle Steward Senior Licensing Officer
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If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	7 th January 2016
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Representation Resident	20 October 2018
5	Representation Resident	4 November 2018
6	Representation Resident	12 November 2018
7	Representation Resident	12 November 2018
8	Representation Resident	9 November 2018
9	Representation Environmental Health Team	8 November 2018
10	Representation Metropolitan Police (withdrawn)	5 November 2018



- EXIT = Illuminated fire exit sign
- Zone covered by emergency lighting
- S = Smoke alarm and Fire alarm sounder
- H = Heat alarm
- Call point
- Areas where licensable activities take place

less floor
libaqa

PLANS SHOWN ON THIS PLAN WHICH IS NOT REQUIRED BY THE PLANNING REGULATIONS IS FOR ILLUSTRATIVE PURPOSES ONLY AND DOES NOT FORM PART OF THE DRAWING.

LOCATION AND TYPE OF ANY FIRE SAFETY AND ANY OTHER SAFETY EQUIPMENT IS SHOWN AS AT PRESENT. THIS INFORMATION IS TO BE VERIFIED FROM TIME TO TIME WITH THE AGREEMENT OF THE FIRE OFFICER ON AFTER A FIRE RISK ASSESSMENT.

1 Existing Basement plan
10/20/16

Number	Date	Description

Gundry + Duckler
 Gundry + Duckler Architects Ltd
 2, South Street
 London, E1 6AN
 Tel: 020 7424 1111
 Fax: 020 7424 1112
 Email: info@gundry-duckler.com

Project: London Council, W. London, W. W. 120
 Drawing Title: Existing Basement Floor Plan
 Scale: 1:500 A3
 Date: October 2016
 Status: Issued for Construction

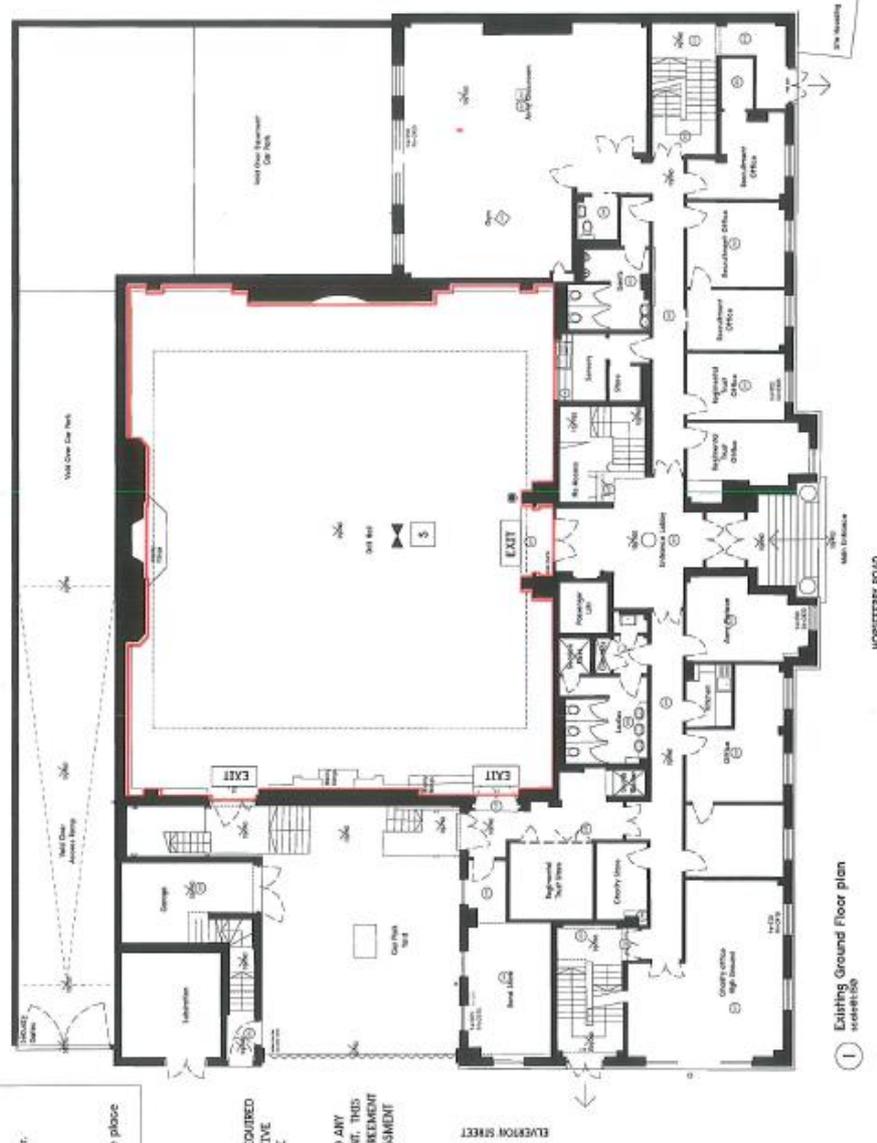
KEY

- EXIT - Illuminated fire exit sign
- Zone covered by emergency lighting
- Smoke alarm and Fire alarm sounder
- Heat alarm
- Call point
- Areas where licensable activities take place

Green floor **284sqm**

ANYTHING SHOWN ON THIS PLAN WHICH IS NOT REQUIRED BY THE PLANNING REGULATIONS IS FOR ILLUSTRATIVE PURPOSES ONLY AND DOES NOT FORM PART OF THE LICENSE.

THE LOCATION AND TYPE OF ANY FIRE SAFETY AND ANY OTHER SAFETY EQUIPMENT IS SHOWN AS AT PRESENT. THIS MAY BE VARIED FROM TIME TO TIME WITH THE AGREEMENT OF THE FIRE OFFICER OR AFTER A FIRE RISK ASSESSMENT



1 Existing Ground Floor plan (overleaf)

Gandy + Duckler		Project	London Institute, 18 Roper Street, SE1 9RT, L26
Client	London Institute	Drawing Title	Existing Ground Floor Plan
Location	18 Roper Street, London, SE1 9RT	Scale	1:100 @ A3
Author	J. Gandy	Date	October 2018
Check	M. Duckler	Drawn By	M. Duckler
Approved	M. Duckler	Checked By	M. Duckler

Revision	Date	Description

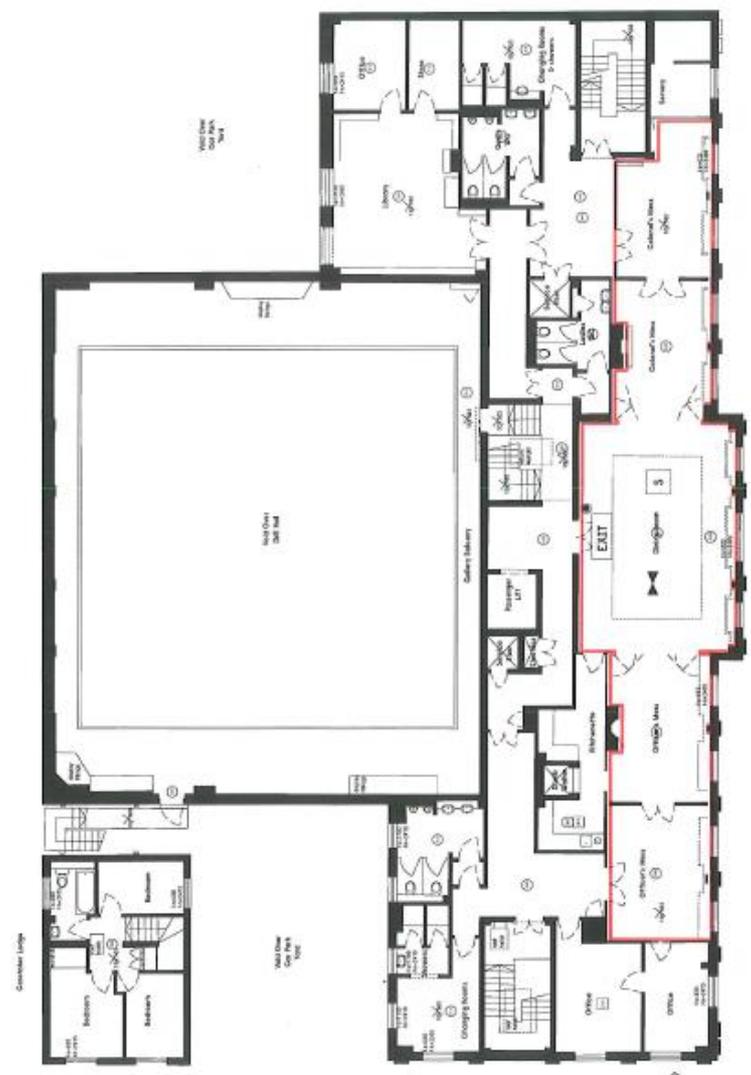
KEY

- EXIT □ Unattached fire exit sign
- ▶ Zone covered by emergency lighting
- S □ Smoke alarms and fire alarm sounds
- H □ Heat alarms
- Call point
- Areas where licensable activities take place

Green floor **IBESign**

ANYTHING SHOWN ON THIS PLAN WHICH IS NOT REQUIRED BY THE PLANNING REGULATIONS IS FOR ILLUSTRATIVE PURPOSES ONLY AND DOES NOT FORM PART OF THE LICENSE.

THE LOCATION AND TYPE OF ANY FIRE SAFETY AND ANY OTHER SAFETY EQUIPMENT IS SHOWN AS AT PRESENT. THIS MAY BE VARIED FROM TIME TO TIME WITH THE AGREEMENT OF THE FIRE OFFICER OR AFTER A FIRE RISK ASSESSMENT



1 Existing Second Floor plan
as detailed

<p>Gandy + Ducker Planning Consultants Ltd 145-147 High Street, London E15 2JF Tel: 020 7461 1000 Fax: 020 7461 1001 Email: info@gandyducker.co.uk</p>		<p>Project: London Shopping, 16 Temporary Rd, E15 2JF Client: Gandy + Ducker Drawn by: JSD Check by: JSD Date: 10/10/2018 Scale: 1:100 Sheet No.: 01 of 01</p>	
<p>Project Name: London Shopping, 16 Temporary Rd, E15 2JF Client: Gandy + Ducker Drawn by: JSD Check by: JSD Date: 10/10/2018 Scale: 1:100 Sheet No.: 01 of 01</p>		<p>Project Name: London Shopping, 16 Temporary Rd, E15 2JF Client: Gandy + Ducker Drawn by: JSD Check by: JSD Date: 10/10/2018 Scale: 1:100 Sheet No.: 01 of 01</p>	

Applicant Supporting Documents

Appendix 2

None

Premises History

Appendix 3

There is no licence or appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D+(D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions proposed by the applicant:

None

Conditions proposed by Metropolitan Police and agreed with the applicant so as to form part of the operating schedule:

9. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
10. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
11. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
12. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.

13. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received concerning crime and disorder
 - d. any incidents of disorder
 - e. any faults in the CCTV system, searching equipment or scanning equipment
 - f. any refusal of the sale of alcohol
 - g. any visit by a relevant authority or emergency service.

Conditions proposed by Environmental Health:

14. Licensable activities at the premises shall only be provided at pre-booked events.
15. A suitable and sufficient Event Management Plan shall be drawn up for each event which must be made available on request to the Responsible Authorities. This should be kept for at least one year and must contain information and assessments, as a minimum, on the following aspects where relevant:
 - i) Details of responsible persons including at least one person with management responsibilities of the licence holder
 - ii) Stewarding and Emergency Evacuation Plans
 - iii) Temporary structures (including obtaining any temporary structures licence where necessary)
 - iv) Use of Special Effects
 - v) Noise Management Plan including arrival and dispersal arrangements
16. All boxing and wrestling events held at the premises shall be sanctioned by the appropriate professional bodies.
17. There shall be no cinema style showing of films
18. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
19. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

20. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
21. Notices will be prominently displayed at exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
22. All windows and external doors shall be kept closed after 21:00 hours, or at any time when regulated entertainment takes place, except for the immediate access and egress of persons.
23. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
24. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.
25. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by door staff so as to ensure that there is no public nuisance or obstruction to the public highway.
26. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
27. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 23.00 hours and 08.00 hours on the following day.
28. No deliveries to the premises shall take place between 23.00 and 08.00 on the following day.
29. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business
30. No collections of waste or recycling materials (including bottles) from the premises shall take place between 23.00 and 08.00 on the following day.
31. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased. NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
32. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the premises. The

following special effects will only be used on 10 working days prior notice being given to the Environmental Health Consultation Team where consent has not previously been given:

- dry ice and cryogenic fog
- smoke machines and fog generators
- pyrotechnics including fireworks
- firearms
- lasers
- explosives and highly flammable substances.
- real flame.
- strobe lighting.

33. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
34. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
35. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
36. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
37. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
38. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.
39. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes (other than foyers), entertainment areas or function rooms, shall be non-combustible.
40. The certificates listed below shall be submitted to the licensing authority upon written request:
 - a. Any permanent or temporary emergency lighting battery or system
 - b. Any permanent or temporary electrical installation
 - c. Any permanent or temporary emergency warning system
 - d. Any ceiling inspection certificate
41. Flashing or particularly bright lights on or outside the premises shall not cause a nuisance to nearby properties, save insofar as they are necessary for the prevention of crime.

42. The number of persons permitted in the premises in the licensed areas at any one time (including staff) shall not exceed (X) persons with the following local restrictions:

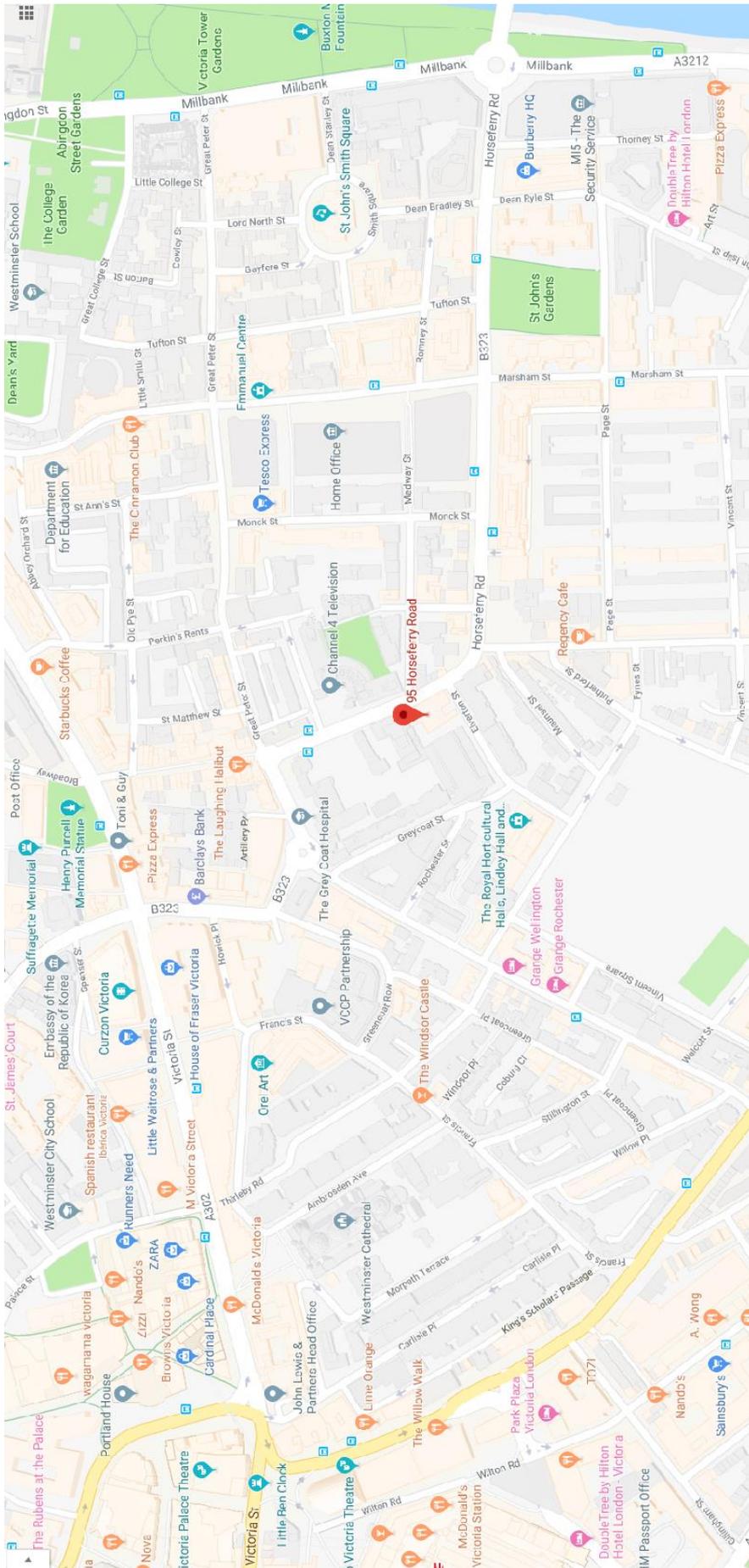
- Basement - xx
- Drill Hall - xx
- 1st Floor -xx
- 2nd Floor –xx

43. No licensable activities shall take place at the premises until the licensing authority are satisfied that the premises is constructed or altered in accordance with the appropriate provisions of the District Surveyor's Association – Technical Standards for Places of Entertainment and the reasonable requirements of Westminster Environmental Health Consultation Team, at which time this condition shall be removed from the licence by the licensing authority. (Where there are minor changes to the layout during any refurbishment new plans shall be submitted to the Licensing Authority as part of any request to remove this condition.)

Residential Map and List of Premises in the Vicinity

Appendix 5

Due to a technical issue with the Council's GIS mapping system, an alternative map of the premises and locality has been provided below.



Resident count = 245 within 75m of the premises

Licence Number	Trading Name	Address	Premises Type	Time Period
13/10193/LIPDPS	Lawrence Hall	New Horticultural Hall Greycoat Street London SW1P 2QD	Conference or exhibition centre	Monday to Friday; 07:00 - 00:00 Saturday; 08:00 - 00:00 Sunday; 08:00 - 23:00
18/05770/LIPDPS	Channel 4 Television	124-126 Horseferry Road London SW1P 2TX	Film and TV studio	Monday to Sunday; 00:00 - 00:00